



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
UNIVERSIDAD DE SEVILLA	E SEVILLA01	Erasmus Office: Administrative contact: Tel: 34 954556006 Fax: 34 954556886 Mail address: relint4@us.es INSTITUTIONAL COORDINATOR RAFAELA CABALLERO ANDALUZ Avda. Ciudad Jardín 20-22 41005 Sevilla	www.internacional.us.es
ACCADEMIA DI BELLE ARTI G. CARRARA	I BERGAMO07	Contact details: Professor Claudia D'Alonzo Accademia Belle Arti G. Carrara Erasmus Contact Person 82d, 24121 Bergamo BG Itay Tel: +39 035 399563 email: erasmus@accademiabellearti.bg.it	http://accademiabellearti.bg.it/incoming-students/

Mobility numbers per academic year

FROM	TO	ISCED: Area name	Course*	Cycle	Number of students	Months per student	Student Mobility for Traineeships
E SEVILLA01	I BERGAMO07	190 Fine arts	1st		2	9	
I BERGAMO07	E SEVILLA01	213 - GRADO EN BELLAS ARTES	1st		2	9	

***In case Isced Code Subject involves several study programmes, it should be specified which programme is included in the agreement.**

If column "FROM" is marked with # means specific exchange for double degree.

FROM	TO	ISCED	Area name	Number of staff
E SEVILLA01	I BERGAMO07	211	Audio visual techniques and media production	2
I BERGAMO07	E SEVILLA01	213	Fine Arts	2

C. Required language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the required language skills at the start of the study or teaching period:

Receiving institution	Area Name	Language 1	Language 2	Students	Trainees	Staff
I BERGAMO07	213 - Fine Arts	Italian	English	Italian B1	Italian or English B1	Italian or English B1
E SEVILLA01	190 - GRADO EN BELLAS ARTES	B1				

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
E SEVILLA01 Academic Calendar:	DEADLINE FOR APPLICATION: 30 TH JUNE	DEADLINE FOR APPLICATION: 30 TH NOVEMBER

http://www.us.es/estudios/calendario/index.html		
I BERGAMO07 http://accademiabellearti.bg.it/incoming-students/	Nomination: 5th June 1st semester and year Application: 15th June 1st semester and year	Nomination: 5th October Application: 15th October

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<http://servicio.us.es/academica/normativa-documentacion>

<http://www.us.es/downloads/acerca/normativa/normativa-examenes.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E SEVILLA01	relint3@us.es	http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/VisadosDeLargaDuracion.aspx

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

I BERGAMO07	info-erasmus@accademiabellearti.bg.it	http://vistoperitalia.esteri.it/home.aspx
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E SEVILLA01	RELINT3@US.ES RELINT19@US.ES RELINT21@US.ES	http://www.seg-social.es/Internet_6/Masinformacion/TramitesyGestiones/Seguro escolar/index.htm
I BERGAMO07	info-erasmus@accademiabellearti.bg.it	www.aonstudentinsurance.com

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
E SEVILLA01	sacuinfo2@us.es sacudocu20@us.es sacuinfo1@us.es	http://sacu.us.es/spp-servicios
I BERGAMO07		http://www.esnbergamo.it/ http://www.aegeebergamo.eu.it/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
E SEVILLA01	INSTITUTIONAL COORDINATOR FOR INTERNACIONAL OFFICE DIRECTOR RAFAELA CABALLERO ANDALUZ Avda. Ciudad Jardín 20-22 41005 Sevilla		
I BERGAMO07	Gaspere Passanante Comune di Bergamo Direzione Risorse Umane e Servizi alla Persona	04/10/2019	

